Craft Fair Application

Old South Church 2016 Christmas Craft Fair

Thank you for applying to the annual The fair is open to professional and amateur artists & crafters. Applicants are screened for acceptance throughout the year. Vendor categories include but are not limited to: knitting, photography, jewelry, pottery, quilting, painting, sewing, card-making, soap-making, candle-making, weaving, woodworking, etc.

Should you have questions please contact Adriana Repetto Mead (zuzus-petals@juno.com or 617-504-1458).
You can mail the application to her at 72 Trenton Street, Melrose, MA 02176, or email the completed pdf application to her.

The 2016 Old South Christmas Craft Fair will be held this year on
Saturday, December 3 from 9:30 – 3:30. Please note time !!

Old South Church Corner of Boylston & Dartmouth Streets Copley Square, Boston

Set up time 5:00- 7:00 pm on Friday, 12/2 and Saturday morning 12/3 from 8:00 – 9:30.

APPLICATION

please read carefully, print clearly and fill in all blanks

NAME: _____

BUSINESS NAME: _____

ADDRESS: _(street)_____**(town/zip)**_____

PHONE: _____ **E-MAIL:** _____

PREVIOUS EXHIBITOR? yes ___ no ___ WEBSITE:_____

THE OLD SOUTH HOLIDAY CRAFT FAIR FEATURES ONLY HAND-CRAFTED ITEMS CREATED BY THE EXHIBITORS. IT IS NOT A VENUE FOR RESALE, IMPORTED OR FLEA MARKET ITEMS. BE ADVISED THAT THE FAIR IS A SMALL, SELECT ONE, (NO MORE THAN 30 VENDORS). PREFERENCE WILL BE GIVEN TO PREVIOUS EXHIBITORS. SELECTIONS/NOTIFICATIONS WILL BE MADE ON AN ONGOING BASIS BUT FINAL NOTIFICATIONS WILL BE SENT BY NOVEMBER 15, 2016. APPLICATIONS POST-MARKED AFTER OCTOBER 31, 2016 WILL NOT BE CONSIDERED.

1. **PLEASE DESCRIBE BELOW YOUR HAND-MADE CRAFT OR PRODUCT IN SOME DETAIL. YOU MAY CONTINUE ON BACK AS NEEDED.**

_____

_____

2. **PLEASE ENCLOSE 2 PHOTOS OF YOUR CRAFT AND ONE OF YOUR BOOTH SET UP.** **(2015 exhibitors need not send photos.)**
3. **NOTIFICATIONS WILL BE SENT VIA EMAIL!!!!! IF YOU DO NOT HAVE EMAIL YOU MUST SEND A STAMPED, SELF-ADDRESSED ENVELOPE FOR NOTIFICATION. PHOTOS WILL NOT BE RETURNED.**
4. **ONE TABLE, SIMPLE TABLE COVERING AND CHAIRS WILL BE PROVIDED. YOU ARE ENCOURAGED TO BRING YOUR OWN FLOOR-LENGTH COVERINGS AND HOLIDAY DECOR. WE WILL ATTEMPT TO HONOR ALL SPACE REQUESTS. IF YOU REQUEST AND ARE ASSIGNED ELECTRICITY YOU MUST BRING YOUR OWN LIGHTING AND EXTENSION CORD.**
5. **PLEASE INDICATE YOUR FIRST AND SECOND PREFERENCES:**
   8' X 3' TABLE full_____ half_____(shared) 6' X 3' TABLE _____
   You will be told ahead of time what size table you are assigned. Not all requests can be honored due to space constraints.
6. **ELECTRICITY? _____ FIRST COME FIRST SERVED (please choose *only if necessary* as it is not available in all spaces)**

DO YOU HAVE YOUR OWN TABLE/ RACK/GRID SET UP? YES _____ IF ACCEPTED, YOU WILL BE CONTACTED TO DISCUSS ITS INCLUSION WITHIN OLD SOUTH'S SPACE LIMITATIONS.
OLD SOUTH CHURCH HAS 6 PHOTOGRAPHY DISPLAY GRIDS TO LOAN. PLEASE INQUIRE.

Disclaimer: Neither Old South Church, nor its employees or agents will be liable for any damage, theft, or injury to customers for product liability. You are solely responsible for your property and person(s) at all times. By signing this contract the crafts person agrees that neither he/she nor his/her representative(s) will take any legal action against any of the above-named. The vendor agrees to follow all rules and regulations.

VENDOR SIGNATURE_____**DATE**_____

There is neither an application nor upfront booth fee to take part in the fair, however at close of the Fair on Dec. 5 each vendor must give 10% of his/her sales income to Old South Church (not to exceed $100) which will be used to benefit church programs. **Set up time will be from 5:00– 7:00 pm on Friday, December 2 and Saturday morning (12/3) from 8:00 – 9:30. A drop off/unload space is at the front of the church.**